

Memorandum

March 31, 2020

From: Director of Online & Continuing Education
To: Academic Department Chair
Academic Dean
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for Professional School Counselor 5-12 () in the state of Iowa below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Iowa
Professional Licensure/Certification Title	Professional School Counselor 5-12
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Iowa Board of Educational Examiners
PLC Agency Address (Address)	701 E. Court Ave
PLC Agency Address (Address2)	
PLC Agency Address (City), (State, Zip Code)	Des Moines IA 50309
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(515) 725-2146
PLC Agency Contact Email	Linda.Espey@iowa.gov
PLC Agency Website URL	https://boee.iowa.gov
Link to Rules/Regulations/Statutes	https://www.legis.iowa.gov/docs/iac/rule/282.13.28.pdf
Link to Agency Regulations	https://educateiowa.gov/pk-12/instruction/school-counseling
Parent Agency Name	Iowa Department of Education
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC?	No

URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	Not specified
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	<p>13.28(27) Secondary professional school counselor.</p> <p>a. Authorization. The holder of this endorsement is authorized to serve as a professional school counselor in grades five through twelve. b. Program requirements. Master's degree from an accredited institution of higher education. c. Content. Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements to include: (1) The competencies listed in subparagraphs 13.28(26)"c"(1) to (11). (2) The teaching and counseling practicum. The candidate will complete a preservice supervised practicum and an internship that meet the requirements set forth in 13.28(26)"c"(12).</p> <p>13.28(26): c. Content. Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements to include the following: (1) Nature and needs of</p>

individuals at all developmental levels. 1. Develop strategies for facilitating development through the transition from childhood to adolescence and from adolescence to young adulthood. 2. Apply knowledge of learning and personality development to assist students in developing their full potential. (2) Social and cultural foundations. 1. Demonstrate awareness of and sensitivity to the unique social, cultural, and economic circumstances of students and their racial/ethnic, gender, age, physical, and learning differences. 2. Demonstrate sensitivity to the nature and the functioning of the student within the family, school and community contexts. 3. Demonstrate the counseling and consultation skills needed to facilitate informed and appropriate action in response to the needs of students. (3) Fostering of relationships. 1. Employ effective counseling and consultation skills with students, parents, colleagues, administrators, and others. 2. Communicate effectively with parents, colleagues, students and administrators. 3. Counsel students in the areas of personal, social, academic, and career development. 4. Assist families in helping their children address the personal, social, and emotional concerns and problems that may impede educational progress. 5. Implement developmentally appropriate counseling interventions with children and adolescents. 6. Demonstrate the ability to negotiate and move individuals and groups toward consensus or conflict resolution or both. 7. Refer students for specialized help when appropriate. 8. Value the well-being of the students as paramount in the counseling relationship. (4) Group work. 1. Implement developmentally appropriate interventions involving group dynamics, counseling theories, 2. Apply knowledge of group counseling in implementing appropriate group processes for group counseling methods and skills, and other group work approaches. elementary, middle school, and secondary students. (5) Career development, education, and postsecondary planning. 1. Assist students in the assessment of their individual strengths, weaknesses, and differences, including those that relate to academic achievement and future plans. 2. Apply knowledge of career assessment and career choice programs. 3. Implement occupational and educational placement, follow-up and evaluation.

4. Develop a counseling network and provide resources for use by students in personalizing the exploration of postsecondary educational opportunities. (6) Assessment and evaluation. 1. Demonstrate individual and group approaches to assessment and evaluation. 2. Demonstrate an understanding of the proper administration and uses of standardized tests. 3. Apply knowledge of test administration, scoring, and measurement concerns. 4. Apply evaluation procedures for monitoring student achievement. 5. Apply assessment information in program design and program modifications to address students' needs. 6. Apply knowledge of legal and ethical issues related to assessment and student records. (7) Professional orientation. 1. Apply knowledge of history, roles, organizational structures, ethics, standards, and credentialing. 2. Maintain a high level of professional knowledge and skills. 3. Apply knowledge of professional and ethical standards to the practice of school counseling. 4. Articulate the professional school counselor role to school personnel, parents, community, and students. (8) School counseling skills. 1. Design, implement, and evaluate a comprehensive, developmental school counseling program. 2. Implement and evaluate specific strategies designed to meet program goals and objectives. 3. Consult and coordinate efforts with resource persons, specialists, businesses, and agencies outside the school to promote program objectives. 4. Provide information appropriate to the particular educational transition and assist students in understanding the relationship that their curricular experiences and academic achievements will have on subsequent educational opportunities. 5. Assist parents and families in order to provide a supportive environment in which students can become effective learners and achieve success in pursuit of appropriate educational goals. 6. Provide training, orientation, and consultation assistance to faculty, administrators, staff, and school officials to assist them in responding to the social, emotional, and educational development of all students. 7. Collaborate with teachers, administrators, and other educators in ensuring that appropriate educational experiences are provided that allow all students to achieve success. 8. Assist in the

process of identifying and addressing the needs of the exceptional student. 9. Apply knowledge of legal and ethical issues related to child abuse and mandatory reporting. 10. Advocate for the educational needs of students and work to ensure that these needs are addressed at every level of the school experience. 11. Promote use of school counseling and educational and career planning activities and programs involving the total school community to provide a positive school climate. (9) Classroom management. 1. Apply effective classroom management strategies as demonstrated in delivery of classroom and large group school counseling curriculum. 2. Consult with teachers and parents about effective classroom management and behavior management strategies. (10) Curriculum. 1. Write classroom lessons including objectives, learning activities, and discussion questions. 2. Utilize various methods of evaluating what students have learned in classroom lessons. 3. Demonstrate competency in conducting classroom and other large group activities, utilizing an effective lesson plan design, engaging students in the learning process, and employing age-appropriate classroom management strategies. 4. Design a classroom unit of developmentally appropriate learning experiences. 5. Demonstrate knowledge in writing standards and benchmarks for curriculum. (11) Learning theory. 1. Identify and consult with teachers about how to create a positive learning environment utilizing such factors as effective classroom management strategies, building a sense of community in the classroom, and cooperative learning experiences. 2. Identify and consult with teachers regarding teaching strategies designed to motivate students using small group learning activities, experiential learning activities, student mentoring programs, and shared decision-making opportunities. 3. Demonstrate knowledge of child and adolescent development and identify developmentally appropriate teaching and learning strategies. (12) Teaching and counseling practicum. The candidate will complete a preservice supervised practicum of a minimum of 100 hours, and at least 40 of these hours must be direct service. Candidates will complete a supervised internship for a minimum of 600 hours, and at least 240 of these hours must be

	direct service. For candidates seeking both the K-8 and 5-12 professional school counselor endorsements, a minimum of 100 hours of the practicum or internship experiences listed above must be completed at each of the desired endorsement levels.
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	(12) Teaching and counseling practicum. The candidate will complete a preservice supervised practicum of a minimum of 100 hours, and at least 40 of these hours must be direct service. Candidates will complete a supervised internship for a minimum of 600 hours, and at least 240 of these hours must be direct service. For candidates seeking both the K-8 and 5-12 professional school counselor endorsements, a minimum of 100 hours of the practicum or internship experiences listed above must be completed at each of the desired endorsement levels.
PIFWC Requirement Details	(12) Teaching and counseling practicum. The candidate will complete a preservice supervised practicum of a minimum of 100 hours, and at least 40 of these hours must be direct service. Candidates will complete a supervised internship for a minimum of 600 hours, and at least 240 of these hours must be direct service. For candidates seeking both the K-8

	and 5-12 professional school counselor endorsements, a minimum of 100 hours of the practicum or internship experiences listed above must be completed at each of the desired endorsement levels.
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	600 hours
PIFWC setting	School setting
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	Not specified
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

- Meets Iowa Professional School Counselor 5-12 () PLC pre-education requirements.
- DOES NOT meet Iowa Professional School Counselor 5-12 () PLC pre-education requirements.
- Additional information is needed to make determination:

Iowa Professional School Counselor 5-12 () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

APPROVAL CHAIR 04/03/20

Dean Review:

APPROVAL DEAN 04/06/20

Associate VPAA Review:

APPROVAL GRAD/VPAA 04/07/20

Website disclosure pages updated.

Director, Online & Continuing Education Review