

## Memorandum

March 17, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of New York below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	New York
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Office of Teaching Initiatives
PLC Agency Address (Address)	New York State Education Department
PLC Agency Address (Address2)	89 Washington Ave., 5N EB
PLC Agency Address (City), (State, Zip Code)	Albany NY 12234
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(518) 474-3901
PLC Agency Contact Email	
PLC Agency Website URL	<a href="http://www.highered.nysed.gov/tcert/">http://www.highered.nysed.gov/tcert/</a>
Link to Rules/Regulations/Statutes	<a href="http://eservices.nysed.gov/teach/certhelp/CertRequirementHelp.do">http://eservices.nysed.gov/teach/certhelp/CertRequirementHelp.do</a>
Link to Agency Regulations	<a href="http://www.highered.nysed.gov/tcert/certificate/examplecoursewk-schoolcounseling.html#schoolcounselor">http://www.highered.nysed.gov/tcert/certificate/examplecoursewk-schoolcounseling.html#schoolcounselor</a>
Parent Agency Name	New York State Education Department
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in the state where the individual will apply for PLC?	No

URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	<a href="http://www.highered.nysed.gov/tcert/certificate/ecwk-schoolcounseling-acceptable2.html">http://www.highered.nysed.gov/tcert/certificate/ecwk-schoolcounseling-acceptable2.html</a>
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	

PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	This requirement refers to a structured, college-supervised practical experience for a student enrolled in a graduate program. For pupil personnel service titles, these skills are practiced under the direct supervision of the certified pupil personnel service provider who has official responsibility for the students. If the internship carries college credit, such credit will apply toward graduate study requirements. The internship must be in a K-12 school setting under the supervision of a regionally accredited college or university having an approved program of preparation for the certificate in question.
PIFWC Requirement Details	This requirement refers to a structured, college-supervised practical experience for a student enrolled in a graduate program. For pupil personnel service titles, these skills are practiced under the direct supervision of the certified pupil personnel service provider who has official responsibility for the students. If the internship carries college credit, such credit will apply toward graduate study requirements. The internship must be in a K-12 school setting under the supervision of a regionally accredited college or university having an approved program of preparation for the certificate in question.
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	Not specified
PIFWC setting	K-12 school setting
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	certified pupil personnel service provider who has official responsibility for the students.
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	

6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets New York School Counselor () PLC pre-education requirements.

DOES NOT meet New York School Counselor () PLC pre-education requirements.

Additional information is needed to make determination:

New York School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 03/24/20**

Dean Review:

**APPROVAL DEAN 03/25/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 03/26/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review